



**Minutes of Regular Scheduled Board Meeting
Dawson County Hospital District
July 26, 2022**

Members Present: David Sanderson, Board President Steven Hatchett, Board Vice-President
Nicky Chapman, Board Secretary Leslie Hawkins, Board Member

Members Absent: Mike Johnson, Board Member (voting); Dr. Michael Sprys, DO, Chief of Staff and Family Practice Physician (non-voting); Dr. Mark Key, MD, Vice Chief of Medical Staff/Secretary and Family Practice Physician (non-voting)

Guests Present: Craig Carter, Attorney of Jackson & Carter, PLLC (by phone); Shelton Bowers, Arris Consulting, LLC; Ethan Fleshman, Arris Consulting, LLC; Lonnie Gary, Arris Consulting, LLC; Jordan Addison, Addison Custom Builders; Daniel Wetzal, Centerline Engineering & Consulting, LLC; Travis Barnett, Centerline Engineering & Consulting, LLC; Lupe Herrera, Centerline Engineering & Consulting, LLC; Andy White, OPREX Construction; Stephen Lambert, OPREX Construction; John Garcia, III, JSA Architects; Mary Elizabeth Davis, Reporter for Lamesa Press Reporter; Tyler Chapman, resident of Dawson County; Carter Schildknecht, resident of Dawson County; and Jaylayne Birkelbach, resident of Dawson County

Staff Present: Letha Stokes, Chief Executive Officer; Colby Reeves, Chief Financial Officer; Jo Beth Smith, Chief Operating Officer; Traci Brown, Human Resources Director; Diane Sherrill, Director of Nursing and Registered Nurse; Clint Lambert, Facilities Management Director and Heating, Ventilation, and Air-Conditioning and Refrigeration Technician; Bryant Busby, Medical Arts Hospital EMS Director and Emergency Medical Technician-Licensed Paramedic; and Sara Del Busto, Recording Secretary

- 1. Call to Order:** David Sanderson, Board President, called the meeting to order at 5:01 p.m., with the above-mentioned members, staff and guest present.
- 2. Invocation:** The invocation was given by David Sanderson, Board President.
- 3. Pledge of Allegiance:** The pledge of allegiance was given by David Sanderson, Board President.

4. **Public Comment Session:** The Board of Directors entered Public Comment Session pursuant to the provisions of the Texas Open Meetings Act Government Code Section 551.001(4)(B) at 5:02 p.m.
 - A. The Board of Directors received no public comments.
 - B. David Sanderson, Board President, adjourned the Public Comment Session at 5:02 p.m.
5. **Consent Agenda:**
 - A. **Approval of Minutes:** Action will be taken to approve the minutes of the Regular Scheduled Board Meeting held June 28, 2022, and Special Called Board Meeting held July 13, 2022.
 - B. **Medical Staff Report:**
 1. **Receive report from Medical Staff Representative.**
 2. **Take Action on any credentialing recommendations**
 - C. **Report of Officers and Committees:**
 1. **Receive and take action on the payments for the month of June 2022 Accounts Payable – Colby Reeves, Chief Financial Officer.**
 - D. **Receive Quarterly Investment Report – Colby Reeves, Chief Financial Officer.**

Motion made by Nicky Chapman to accept the Consent Agenda, and seconded by Steven Hatchett. Motion carried unanimously.

6. **Old Business:**

- A. **Receive for Review/Completion Statement of Confidentiality, Conflict of Interest Questionnaire and Disclosure Forms – Sara Del Busto, Recording Secretary.**
David Sanderson presented to the board the statement of confidentiality and conflict of interest questionnaire and disclosure forms as provided in the board packets for completion by the board.

7. **New Business:**

- A. **Evaluate Responses to Request for Qualifications and Take Action on Selection of Qualified Contractor to Provide Design Build Services for the Construction of EMS Station – David Sanderson, President of the Board.**

David Sanderson presented to the board the Request for Qualifications and additional information requested as received for evaluation and board action on selection of qualified contractor to provide design build services for the construction of EMS station. David Sanderson presented to the board legal counsel has been consulted and the board has met all legal requirements. David Sanderson presented to the board for open discussion for evaluation and direction on selection of qualified contractor. David Sanderson presented to the board the highlights of the budget, timeline for completion, and pricing summary provided by each contractor. The board held open discussion regarding the qualifications of the contractors and their modification and budget recommendations with preference to two contractors. Daniel Wetzal, President for Centerline Engineering & Consulting, LLC facilitated discussion with the Board of Directors regarding Centerline's work experience and project completion in the medical field, design team of architects Arris Consulting, and recommendations for modifications as a collaborative effort. After discussion, motion was made by Nicky

Chapman to go with OPREX Construction as the contractor for the design build services for the new EMS station, and seconded by Leslie Hawkins. The board held the motion to conduct further open discussion regarding the qualifications of the contractors. Jo Beth Smith facilitated discussion with the Board of Directors regarding the information provided by OPREX Construction. Andy White, OPREX Construction, facilitated a discussion with the Board of Directors in response to the boards inquiry to utilize local subcontractors. Letha Stokes facilitated discussion with the Board of Directors in response to the boards request for input by presenting to the board great chain of communication by both FEHRS Metal Building Construction and OPREX Construction. Letha Stokes presented to the board an overview of the projects and face-to-face communication efforts for both contractors. The board held open discussion regarding the communication and board meeting attendance for the two contractors: FEHRS Metal Building Construction and OPREX Construction. After discussion, motion was made by Nicky Chapman to go with OPREX Construction as the contractor for the design build services for the new EMS station, and seconded by Leslie Hawkins. Motion carried unanimously.

B. Discuss and Consider for Possible Action Determining the 2022 Preliminary Tax Rate for Dawson County Hospital District – David Sanderson, President of the Board.

David Sanderson presented to the board a deferment of action to determining the 2022 preliminary tax rate for Dawson County Hospital District with discussion of a Special Called Board Meeting to be held before the end of August 2022. Colby Reeves facilitated discussion with the Board of Directors on preparation of the tax forms and timeline for the tax process. After discussion, motion was made by Steven Hatchett to hold a Special Called Board Meeting on Tuesday, August 16, 2022 to set the preliminary tax rate, and seconded by Nicky Chapman. Motion carried unanimously. Motion for the agenda item was amended after executive session.

C. Discuss and Consider for Possible Action for Setting Dates for Public Hearings on the 2022 Preliminary Tax Rate for Dawson County Hospital District – David Sanderson, President of the Board.

David Sanderson presented to the board for action to set the date for a public hearing and date to adopt the 2022 tax rate for Dawson County Hospital District at the August Regular Scheduled Board Meeting and the preliminary tax rate discussion at a Special Called Board Meeting to be held before the end of August 2022. After discussion, motion was made by Steven Hatchett to set the hearing and adopt the tax rate at the Regular Scheduled Board Meeting on Tuesday, August 30, 2022, and seconded by Nicky Chapman. Motion carried unanimously.

D. Discuss and Consider for Possible Action for Setting Date to Adopt the 2022 Tax Rate for Dawson County Hospital District – David Sanderson, President of the Board.

The board made a motion to set the date to adopt the 2022 tax rate for Dawson County Hospital District with Agenda Item 7.C.

8. Administrative Report:

A. Letha Stokes, Chief Executive Officer – Letha Stokes, Chief Executive Officer presented to the board the following:

1. Letha Stokes presented to the board receipt of the Lamesa City Council minutes for their regular scheduled city council meeting held Tuesday, July 19, 2022 where the City Council unanimously approved the second ordinance of the annexation of the property for Medical Arts Hospital. Letha Stokes presented to the board pending signatures on the final documents for annexation of the property.
9. **Executive Session:** Enter into Executive Session pursuant to Texas Health & Safety Code Section: 161.032/records and proceedings of a medical committee or medical peer review committee, reports from compliance officer; and Texas Government Code Sections: 551.071/consultation with attorney, and 551.074/personnel matters.
 - A. The Board of Directors of Dawson County Hospital District now convenes in Closed Session the date is July 26, 2022 and the time is 5:43 p.m.
 - B. Enter into Executive Session pursuant to the above cited authorities:
 1. **Receive Quarterly Compliance Report** – Colby Reeves, Chief Financial Officer.
 2. **Receive Quarterly Quality Improvement and Risk/Safety Report** – Diane Sherrill, Director of Nursing, Quality Improvement/Risk Management Director and Registered Nurse.
 3. **Consultation with Attorney** – Craig Carter, Attorney of Jackson & Carter, PLLC.
 4. **Personnel Matters** – David Sanderson, President of the Board.
 - C. The Board of Directors of Dawson County Hospital District now adjourns its Closed Session and will return to Open Session. The date is July 26, 2022 and the time is 7:08 p.m.
10. **New Business:**
 - A. **Discuss and Consider for Possible Action Determining the 2022 Preliminary Tax Rate for Dawson County Hospital District** – David Sanderson, President of the Board.
David Sanderson presented to the board for action to amend the previous motion for the Special Called Board Meeting date for determining the 2022 preliminary tax rate for Dawson County Hospital District to allow for ample time for public hearings, as appropriate. After discussion, motion was made by Steven Hatchett to amend the motion and move the (preliminary) tax rate setting date to a Special Called Board Meeting on Tuesday, August 9, 2022, and seconded by Leslie Hawkins. Motion carried unanimously.
11. **Report of Officers and Committees:**
 - A. **Receive and take action on the Financial Reports for the month of June 2022** – Colby Reeves, Chief Financial Officer.
Colby Reeves presented the June 2022 financial reports to the board. After discussion was held a motion made by Nicky Chapman to receive and accept the financials for June 2022, and seconded by Steven Hatchett. Motion carried unanimously.
12. **Adjournment:** There being no further business, the meeting was adjourned by David Sanderson, President of the Board, at 7:36 p.m.