



**Minutes of Regular Scheduled Board Meeting  
Dawson County Hospital District  
January 31, 2023**

**Members Present:** David Sanderson, Board President      Steven Hatchett, Board Vice-President  
Nicky Chapman, Board Secretary      Mike Johnson, Board Member  
Leslie Hawkins, Board Member

**Members Absent:** None

**Guests Present:** Kaylene Davis, resident of Dawson County; Billie Meeks, resident of Dawson County; Leigh Ann Archer, resident of Dawson County; and Carter Schildknecht

**Staff Present:** Freddy Olivarez, Chief Executive Officer; Colby Reeves, Chief Financial Officer; Jo Beth Smith, Chief Operating Officer; Traci Brown, Human Resources Director; Diane Sherrill, Director of Nursing and Registered Nurse; Clint Lambert, Facilities Management Director and Heating, Ventilation, and Air-Conditioning and Refrigeration Technician; and Sara Del Busto, Recording Secretary

1. **Call to Order:** David Sanderson, Board President, called the meeting to order at 5:05 p.m., with the above-mentioned members, staff and guest present.
2. **Invocation:** The invocation was given by David Sanderson, Board President.
3. **Pledge of Allegiance:** The pledge of allegiance was given by David Sanderson, Board President.
4. **Public Comment Session:** The Board of Directors entered Public Comment Session pursuant to the provisions of the Texas Open Meetings Act Government Code Section 551.001(4)(B) at 5:06 p.m.
  - A. The Board of Directors received public comments from the following citizens regarding the EMS ambulance service: Leigh Ann Archer, Kaylene Davis, and Carter Schildknecht.
  - B. The Board of Directors received no additional public comments.
  - C. The Board of Directors and Freddy Olivarez provided a response to the public comment regarding the EMS ambulance service.
  - D. David Sanderson, Board President, adjourned the Public Comment Session at 5:25 p.m.

**5. Consent Agenda:**

- A. Approval of Minutes:** Action will be taken to approve the minutes of the Special Called Board Meeting held January 10, 2023.
- B. Medical Staff Report:**
  - 1. Receive report from Medical Staff Representative.**
  - 2. Take Action on any credentialing recommendations**
- C. Report of Officers and Committees:**
  - 1. Receive and take action on the payments for the month of December 2022 Accounts Payable – Colby Reeves, Chief Financial Officer.**
- D. Receive Quarterly Investment Report – Colby Reeves, Chief Financial Officer.**

Motion made by Mike Johnson to accept the Consent Agenda, and seconded by Steven Hatchett. Motion carried unanimously.

**6. Administrative Report:**

- A. Freddy Olivarez, Chief Executive Officer –** Freddy Olivarez, Chief Executive Officer presented to the board the following:
  - 1. Freddy Olivarez expressed appreciation to the board. The reception for outgoing Chief Executive Officer, Letha Stokes was a success;
  - 2. Freddy Olivarez presented to the board the hospital district has entered into an interlocal agreement with Lamesa Independent School District for their Emergency Operations Plan (EOP) that is state mandated for them;
  - 3. Freddy Olivarez presented to the board the reupholstered chairs have been received for the northside of the clinic patient waiting area. Freddy Olivarez presented work is now being completed on the southside of the clinic patient waiting area. Freddy Olivarez announced to the board the project is possible through federal COVID relief funding through the State Office of Rural Health (SORH);
  - 4. Freddy Olivarez presented to the board a University Medical Center (UMC) board educational opportunity in April 2023;
  - 5. Freddy Olivarez announced to the board the Texas Healthcare Trustees (THT) governance conference is scheduled for July 2023;
  - 6. Freddy Olivarez presented to the board the Texas Hospital Association (THA) publication: *Texas Hospitals* magazine of the 2023 legislative session as presented in the Administrative Report packet;
  - 7. Freddy Olivarez presented to the board new exam room chairs have been replaced at the clinic and hospital ancillary departments with funds received from federal COVID relief funding through the State Office of Rural Health (SORH).
  - 8. Freddy Olivarez presented to the board the Texas Healthcare Trustees (THT) annual board self evaluation form will be presented in the February board packet;
  - 9. Freddy Olivarez announced to the board February is American heart month and national cancer prevention month;
  - 10. Freddy Olivarez announced to the board the hospital will be celebrating the Superbowl with a free lunch meal for hospital district employees on Thursday, February 9, 2023.

**7. Report of Officers and Committees:**

**A. Receive and take action on the Financial Reports for the month of December 2022**

– Colby Reeves, Chief Financial Officer.

Colby Reeves presented the December 2022 financial reports to the board. After discussion was held a motion made by Steven Hatchett to accept financials, and seconded by Leslie Hawkins. Motion carried unanimously.

**8. Old Business:** None

**9. New Business:**

**A. Receive and Take Action on Order of Election and Notice of Election to be held Saturday, May 6, 2023** – David Sanderson, Board President.

David Sanderson presented to the board the details of the Order of Election and Notice of Election for the Board of Directors General Election for Precinct One, Precinct Three, and At-Large: polling locations will be open from 7:00 a.m. to 7:00 p.m. on Saturday, May 6<sup>th</sup>, 2023 at Forrest Park Community Center for all Dawson County precincts in conjunction with the City of Lamesa, Texas and Lamesa Independent School District elections; Early voting will be held at Lamesa City Hall in conjunction with City of Lamesa elections beginning Monday, April 24<sup>th</sup>, 2023 to Friday, April 28<sup>th</sup>, 2023 between the hours of 8:00 a.m. to 5:00 p.m., and Monday, May 1<sup>st</sup>, 2023 to Tuesday, May 2<sup>nd</sup>, 2023 between the hours of 8:00 a.m. to 5:00 p.m.; Applications for ballot by mail shall be submitted to Sara Del Busto, Elections Administrator, by the close of business on Tuesday, April 25<sup>th</sup>, 2023. David Sanderson presented to the board all documents have been approved by hospital legal counsel. The Board had the opportunity to ask questions. After discussion, motion was made by Steven Hatchett to accept the Order of Election and Notice of Election for the Board of Directors General Election, and seconded by Nicky Chapman. Motion carried unanimously.

**B. Discuss and Take Action on Resolution and Joint Election Agreement to hold Joint Election with City of Lamesa, Texas and Lamesa Independent School District** – Sara Del Busto, Elections Administrator.

Sara Del Busto presented to the board a resolution and agreement to hold a joint election with the City of Lamesa, Texas and Lamesa Independent School District for the hospital Board of Directors General Election for Saturday, May 6<sup>th</sup>, 2023. After discussion, a motion was made by Steven Hatchett to accept the resolution to hold a joint election with the City of Lamesa, Texas and Lamesa Independent School District, and seconded by Leslie Hawkins. Motion carried unanimously.

- 10. Executive Session:** Enter into Executive Session pursuant to Texas Health & Safety Code Sections: 161.032/records and proceedings of a medical committee or medical peer review committee, reports from compliance officer.
- A. The Board of Directors of Dawson County Hospital District now convenes in Closed Session the date is January 31, 2023 and the time is 5:53 p.m.
  - B. Enter into Executive Session pursuant to the above cited authorities:
    - 1. **Receive Quarterly Compliance Report.**
    - 2. **Receive Quarterly Quality Improvement and Risk/Safety Report** – Diane Sherrill, Director of Nursing, Quality Improvement/Risk Management Director and Registered Nurse.
  - C. The Board of Directors of Dawson County Hospital District now adjourns its Closed Session and will return to Open Session. The date is January 31, 2023 and the time is 6:26 p.m.
- 11. Adjournment:** There being no further business, the meeting was adjourned by David Sanderson, President of the Board, at 6:29 p.m.