



**Minutes of Regular Scheduled Board Meeting
Dawson County Hospital District
February 28, 2023**

Members Present: David Sanderson, Board President Steven Hatchett, Board Vice-President
Nicky Chapman, Board Secretary Mike Johnson, Board Member
Leslie Hawkins, Board Member

Members Absent: None

Guests Present: Mary Elizabeth Davis, Reporter for Lamesa Press Reporter;
Carter Schildknecht, resident of Dawson County; Billie Meeks, resident of
Dawson County; Jerry Meeks, resident of Dawson County; and
Kaylene Davis, resident of Dawson County

Staff Present: Freddy Olivarez, Chief Executive Officer; Colby Reeves,
Chief Financial Officer; Jo Beth Smith, Chief Operating Officer;
Traci Brown, Human Resources Director; Diane Sherrill,
Director of Nursing and Registered Nurse; Clint Lambert,
Facilities Management Director and Heating, Ventilation, and
Air-Conditioning and Refrigeration Technician; and Sara Del Busto,
Recording Secretary

1. **Call to Order:** David Sanderson, Board President, called the meeting to order at 5:02 p.m., with the above-mentioned members, staff and guest present.
2. **Invocation:** The invocation was given by David Sanderson, Board President.
3. **Pledge of Allegiance:** The pledge of allegiance was given by David Sanderson, Board President.
4. **Public Comment Session:** The Board of Directors entered Public Comment Session pursuant to the provisions of the Texas Open Meetings Act Government Code Section 551.001(4)(B) at 5:03 p.m.
 - A. The Board of Directors received public comments from the following citizens: Carter Schildknecht.
 - B. The Board of Directors received no additional public comments.
 - C. David Sanderson, Board President, adjourned the Public Comment Session at 5:04 p.m.

5. Consent Agenda:

- A. Approval of Minutes:** Action will be taken to approve the minutes of the Special Called Board Meeting held January 31, 2023.
- B. Medical Staff Report:**
 - 1. Receive report from Medical Staff Representative.**
 - 2. Take Action on any credentialing recommendations**
- C. Report of Officers and Committees:**
 - 1. Receive and take action on the payments for the month of January 2023 Accounts Payable – Colby Reeves, Chief Financial Officer.**

Motion made by Steven Hatchett to accept the Consent Agenda, and seconded by Nicky Chapman. Motion carried unanimously.

6. Administrative Report:

- A. Freddy Olivarez, Chief Executive Officer –** Freddy Olivarez, Chief Executive Officer presented to the board the following:
 - 1. Freddy Olivarez presented to the board the completion of lobby furniture replacement project at the clinic and hospital. Freddy Olivarez presented to the board the number of new exam room chairs that have been replaced at the clinic and hospital ancillary departments with funds received from federal COVID relief funding through the State Office of Rural Health (SORH);
 - 2. Freddy Olivarez announced to the board the hospital district will be celebrating national employee appreciation day with a free pizza meal for hospital district employees on Friday, March 3, 2023;
 - 3. Freddy Olivarez announced to the board the hospital district will be hosting an employee benefit fair for hospital district employees on Tuesday, March 7, 2023 and Wednesday, March 8, 2023;
 - 4. Freddy Olivarez presented to the board the focus of the marketing committee is to highlight services provided by the hospital district and promote community involvement. Freddy Olivarez presented Sara Del Busto is the facilitator for the marketing committee;
 - 5. Freddy Olivarez announced to the board the hospital district has partnered with Vitalant for a commitment to host quarterly blood drives at Medical Arts Hospital;
 - 6. Freddy Olivarez expressed appreciation to the board and guests that attended the Chief Executive Officer Meet and Greet reception. Freddy Olivarez expressed appreciation to all hospital district employees that assisted with coordinating the event.

7. Report of Officers and Committees:

- A. Receive and take action on the Financial Reports for the month of January 2023 –** Colby Reeves, Chief Financial Officer.

Colby Reeves presented the January 2023 financial reports to the board. After discussion was held a motion made by Leslie Hawkins to accept the financial reports for January 2023, and seconded by Nicky Chapman. Motion carried unanimously.

8. Old Business: None

9. New Business:

A. Receive and Accept Certification of Unopposed Candidates for Precinct One, Precinct Three, and At-Large for the Board of Directors Election for Saturday, May 6, 2023 – Sara Del Busto, Elections Administrator.

David Sanderson presented to the board the certification of unopposed candidates for Precinct One, Precinct Three, and At-Large for the Board of Directors election scheduled for Saturday, May 6, 2023. After discussion, a motion was made by Steven Hatchett to accept the certification of unopposed candidates (for Precinct One, Precinct Three, and At-Large for the Board of Directors election scheduled for Saturday, May 6, 2023), and seconded by Leslie Hawkins. Motion carried unanimously.

B. Receive and Take Action on Order of Election Cancellation for Precinct One, Precinct Three, and At-Large Board of Directors Election for Saturday, May 6, 2023 in accordance with Section 2.053(a) of the Texas Election Code – Sara Del Busto, Elections Administrator.

David Sanderson presented to the board due to acceptance of certification of unopposed candidates for Precinct One, Precinct Three, and At-Large the board is required to cancel the Board of Directors election for Saturday, May 6, 2023 in accordance with the Texas law. After discussion, motion was made by Steven Hatchett to approve the Order of Election Cancellation for Precinct One, Precinct Three, and At-Large for Board of Directors election to be held Saturday, May 6, 2023, and seconded by Leslie Hawkins. Motion carried unanimously.

C. Receive Annual Board Evaluation Form for Board of Directors Self-Assessment – Freddy Olivarez, Chief Executive Officer.

David Sanderson presented to the board the Texas Healthcare Trustees Annual Board Evaluation form for completion. David Sanderson presented a request to the Board of Directors are to return the evaluation form at the next regular scheduled board meeting.

10. Executive Session: Enter into Executive Session pursuant to Texas Government Code Section: 551.071/consultation with attorney.

A. The Board of Directors of Dawson County Hospital District now convenes in Closed Session the date is February 28, 2023 and the time is 5:15 p.m.

B. Enter into Executive Session pursuant to the above cited authorities:

1. Consultation with Attorney – Craig Carter, Attorney of Jackson & Carter, PLLC.

C. The Board of Directors of Dawson County Hospital District now adjourns its Closed Session and will return to Open Session. The date is February 28, 2023 and the time is 5:45 p.m.

11. Adjournment: There being no further business, the meeting was adjourned by David Sanderson, President of the Board, at 5:45 p.m.