



**Minutes of Special Called Board Meeting
Dawson County Hospital District
May 23, 2023**

Members Present: David Sanderson, Board President Steven Hatchett, Board Vice-President
Mike Johnson, Board Member Leslie Hawkins, Board Member
Nicky Chapman, Board Secretary

Members Absent: None

Guests Present: Cris Norris, Branch Leader for Norris Agency and Insurica;
Rhonda Chapman, resident of Dawson County and spouse of Board
Secretary Nicky Chapman; and Mary Elizabeth Davis, Reporter for Lamesa
Press Reporter

Staff Present: Freddy Olivarez, Chief Executive Officer; Colby Reeves,
Chief Financial Officer; Traci Brown, Human Resources Director;
Diane Sherrill, Director of Nursing and Registered Nurse; Clint Lambert,
Facilities Management Director and Heating, Ventilation, and
Air-Conditioning and Refrigeration Technician; and Sara Del Busto,
Recording Secretary

1. **Call to Order:** David Sanderson, Board President, called the meeting to order at 5:02 p.m., with the above-mentioned members, staff and guest present.
2. **Invocation:** The invocation was given by David Sanderson, Board President.
3. **Pledge of Allegiance:** The pledge of allegiance was given by David Sanderson, Board President.
4. **Public Comment Session:** The Board of Directors entered Public Comment Session pursuant to the provisions of the Texas Open Meetings Act Government Code Section 551.001(4)(B) at 5:03 p.m.
 - A. The Board of Directors received no public comments.
 - B. David Sanderson, Board President, adjourned the Public Comment Session at 5:03 p.m.

5. New Business:

A. Receive and Take Action on Issuing Certificate of Election for Board of Directors Elected Uncontested to Office for the 2023 General Election to have been held on Saturday, May 6, 2023 – Steven Hatchett, Vice-President of the Board.

Steven Hatchett presented to the board issuing a certificate of election for Board of Directors elected to office for the 2023 general election held on Saturday, May 6, 2023. A motion was made by Leslie Hawkins to accept and approve the certificates of election, and seconded by David Sanderson. Motion carried unanimously.

B. Administration of Oath of Office to New Board Members – Sara Del Busto, Recording Secretary and Notary Public of the State of Texas.

1. Oath of Office for David Sanderson, Precinct 1

2. Oath of Office for Mike Johnson, Precinct 3

3. Oath of Office for Nicky Chapman, At-Large Precinct

Sara Del Busto presented the Statement of Appointed Officer form for execution by David Sanderson, Mike Johnson, and Nicky Chapman. Sara Del Busto, Recording Secretary and Notary Public of the State of Texas, administered the Oath of Office to David Sanderson, Precinct 1; Mike Johnson, Precinct 3; and Nicky Chapman, At-Large Precinct.

6. Consent Agenda:

A. Approval of Minutes: Action will be taken to approve the minutes of the Regular Scheduled Board Meeting held April 25, 2023.

B. Medical Staff Report:

1. Receive report from Medical Staff representative.

2. Take action on any credentialing recommendations.

C. Report of Officers and Committees:

1. Receive and take action on the payments for the month of April 2023 Accounts Payable – Colby Reeves, Chief Financial Officer.

Motion made by Steven Hatchett to approve the Consent Agenda, and seconded by Nicky Chapman. Motion carried unanimously.

7. Administrative Report:

A. Freddy Olivarez, Chief Executive Officer – Freddy Olivarez, Chief Executive Officer presented to the board the following:

1. Freddy Olivarez presented to the board the Consent to Be Photographed form for completion;

2. Freddy Olivarez presented to the board the Medical Arts Auxiliary served popcorn and pickles for snack to hospital district employees on Tuesday, April 11, 2023. The hospital district is working on assisting the Auxiliary on recruitment efforts. Freddy Olivarez expressed appreciation for the Auxiliary members;

3. Freddy Olivarez presented to the board the district recognized Laboratory Professionals week held April 2, 2023 to April 29, 2023 with social media awareness;
4. Freddy Olivarez presented to the board the district participated in the Chicken Fried Steak Festival on Saturday, April 29, 2023 at Lamesa Forrest Park. Freddy Olivarez presented to the board fourteen employees and senior leadership volunteered at the City of Lamesa's jumpy house booth and handed out hospital district brochures and water bottles;
5. Freddy Olivarez presented to the board the free lunch meal provided to all employees in celebration of Cinco De Mayo was well received;
6. Freddy Olivarez presented to the board the district recognized Nurse Appreciation week held May 6, 2023 to May 12, 2023 with social media awareness. Freddy Olivarez presented to the board nursing leadership provided food and snacks to the nursing department and clinic leadership provided snacks to the clinic department;
7. Freddy Olivarez presented to the board Medical Arts donated two large fruit platters for the Butterfly Release event hosted by Home Hospice on Saturday, May 6, 2023. Freddy Olivarez presented to the board hospital employees and their family attended the event;
8. Freddy Olivarez presented to the board the district celebrated hospital week held May 7, 2023 to May 13, 2023 with candy treats provided on Monday, and chips and cokes provided on Tuesday and Thursday. Freddy Olivarez presented to the board a dessert bar was provided by the Employee Engagement Committee. Freddy Olivarez presented to the board Senior Leadership cooked out on Friday, May 13, 2023 to provide employees with a free hot dog lunch meal;
9. Freddy Olivarez presented to the board the graduation advertisement informing of Medical Arts scholarship opportunities available to students pursuing careers in healthcare for Nursing, Ultrasound (US) Technologist, Radiology Technologist, Respiratory Therapist, Medical Technologist, Emergency Medical Technician (EMT) and Paramedic. Freddy Olivarez informed the board the graduation advertisement was published in the local Lamesa Press Reporter newspaper and social media platforms;
10. Freddy Olivarez presented to the board the Texas Healthcare Trustees webinar: *New Board Member Orientation and Governance Bootcamp* on Tuesday, June 6, 2023 as presented in the Administrative Report packet. Freddy Olivarez presented to the board interested members may contact Sara Del Busto to assist with registration;
11. Freddy Olivarez presented to the board the Texas Healthcare Trustees has announced the 2023 Healthcare Governance Conference for in person or virtual sessions for July 20, 2023 to July 22, 2023. Freddy Olivarez presented to the board interested members may contact Sara Del Busto to assist with registration and lodging reservations;
12. David Sanderson presented to the board the June board education session board meeting date options. The board will hold the board education session at a Special Called Board Meeting on Tuesday, June 27, 2023 at 2:00 p.m.

8. Report of Officers and Committees:

A. Receive and take action on the Financial Reports for the month of April 2023 –
Colby Reeves, Chief Financial Officer.

Colby Reeves presented the April 2023 financial reports to the board. After discussion was held, a motion was made by Steven Hatchett to approve the financial reports for April 2023, and seconded by Nicky Chapman. Motion carried unanimously.

9. Old Business: None

10. New Business:

A. Presentation of Directors and Officers Insurance Policy – Cris Norris, Branch Leader for Norris Agency and Insurica.

David Sanderson announced Cris Norris, Branch Leader for Norris Agency and Insurica, to present the Directors and Officers Insurance policy. Cris Norris presented to the board it was requested that he present the insurance coverage provisions to the Board of Directors for the Dawson County Hospital District. Cris Norris presented to the board the *Directors & Officer Liability Coverage: A Quick Reference Guide* for Medical Arts Hospital Board of Directors coverage. No action was taken by the board.

B. Receive and Take Action on COVID Policy for COVID-19 Related Paid Leave Due to End of the Federal COVID-19 Public Health Emergency (PHE) Declaration – Freddy Olivarez, Chief Executive Officer and Traci Brown, Human Resources Director, PHR, SHRM-CP.

Freddy Olivarez, Chief Executive Officer and Traci Brown, Human Resources Director presented to the board the recommendation to end of the COVID policy for COVID-19 related paid leave due to the federal COVID-19 public health emergency (PHE) declaration that ended Thursday, May 11, 2023. After discussion was held, a motion was made by Mike Johnson to approve to remove signage and end the COVID paid leave policy, and seconded by Leslie Hawkins. Motion carried unanimously.

11. Adjournment: There being no further business, the meeting was adjourned by David Sanderson, President of the Board, at 5:53 p.m.