



**Minutes of Regular Scheduled Board Meeting  
Dawson County Hospital District  
June 27, 2023**

**Members Present:** David Sanderson, Board President      Steven Hatchett, Board Vice-President  
Mike Johnson, Board Member      Leslie Hawkins, Board Member  
Nicky Chapman, Board Secretary

**Members Absent:**      None

**Guests Present:**      Mary Elizabeth Davis, Reporter for Lamesa Press Reporter

**Staff Present:**      Freddy Olivarez, Chief Executive Officer; Jo Beth Smith, Chief Operating Officer; Colby Reeves, Chief Financial Officer; Diane Sherrill, Director of Nursing and Registered Nurse; and Sara Del Busto, Recording Secretary

1. **Call to Order:** David Sanderson, Board President, called the meeting to order at 5:00 p.m., with the above-mentioned members, staff and guest present.
2. **Invocation:** The invocation was given by David Sanderson, Board President.
3. **Pledge of Allegiance:** The pledge of allegiance was given by David Sanderson, Board President.
4. **Public Comment Session:** The Board of Directors entered Public Comment Session pursuant to the provisions of the Texas Open Meetings Act Government Code Section 551.001(4)(B) at 5:01 p.m.
  - A. The Board of Directors received no public comments.
  - B. David Sanderson, Board President, adjourned the Public Comment Session at 5:01 p.m.
5. **Consent Agenda:**
  - A. **Approval of Minutes:** Action will be taken to approve the minutes of the Special Called Board Meeting held May 23, 2023.
  - B. **Medical Staff Report:**
    1. **Receive report from Medical Staff representative.**
    2. **Take action on any credentialing recommendations.**

**C. Report of Officers and Committees:**

- 1. Receive and take action on the payments for the month of May 2023 Accounts Payable** – Colby Reeves, Chief Financial Officer.

Motion made by Mike Johnson to accept the Consent Agenda, and seconded by Steven Hatchett. Motion carried unanimously.

**6. Administrative Report:**

**A. Freddy Olivarez, Chief Executive Officer** – Freddy Olivarez, Chief Executive Officer presented to the board the following:

- Freddy Olivarez presented to the board the annual Health Insurance Portability and Accountability Act (HIPAA) training and Cybersecurity training and forms for completion;
- Freddy Olivarez presented to the board a compliment received from a patient for the Radiology department going above and beyond in patient care;
- Freddy Olivarez presented to the board in the administrative report packet is an article published in the Lamesa Press Reporter highlighting Medical Arts' one of ten new hospital beds "that will make it safer for patients with mobility issues and easier for medical staff to monitor them while at the nurses' station";
- Freddy Olivarez presented to the board Ouida Chase, Emergency Room Clinical Coordinator brought food to officers of the Lamesa Police Department in recognition of national police week;
- Freddy Olivarez presented to the board Medical Arts recognized national Emergency Medical Services (EMS) week held Sunday, May 21, 2023 to Saturday, May 27, 2023. The Emergency Medical Services (EMS) crew received a few goodies from various donors in appreciation of their service;
- Freddy Olivarez presented to the board the social media advertisements for the month of May in the administrative report packet. Medical Arts is continuing to work on social media presence with a focus on employment recruitment efforts and promoting the district's ancillary services of imaging and laboratory services;
- Freddy Olivarez presented to the board Medical Arts Clinic was closed Monday, May 29, 2023 in observance of the memorial holiday;
- Freddy Olivarez presented to the board senior leaders volunteered at Lamesa Movieland Theater on Wednesday, May 31, 2023 working the concession stand and assisting with cleaning the theatres after the movies. Medical Arts is next schedule to volunteer on Wednesday, August 30, 2023;
- Freddy Olivarez presented to the board Medical Arts Movie Night Summer Party held on Monday, June 5, 2023 at Lamesa Movieland Theatre was a big success with several families of hospital district employees in attendance;
- Freddy Olivarez presented to the board senior leadership volunteered for the Lamesa Food Bank on Tuesday, June 13, 2023 at First Baptist Church;
- Freddy Olivarez presented to the board two senior leaders volunteered on Monday, June 19, 2023 to deliver meals to homebound Senior Citizens as part of the Meals on Wheels program of the Dawson County Senior Citizens Center;

12. Freddy Olivarez presented to the board Medical Arts hosted a successful blood drive on Thursday, June 22, 2023 in the hospital community room with all available appointments booked;
13. Freddy Olivarez presented to the board the 2023 Texas Healthcare Trustees Healthcare Governance Conference to be held Thursday, July 20, 2023 to Saturday, July 22, 2023. Freddy Olivarez presented to the board interested members may contact Sara Del Busto to assist with registration and lodging reservations;
14. Freddy Olivarez presented to the board **several** articles from the online Trustee Bulletin published by Texas Healthcare Trustees in the administrative report packet;
15. Freddy Olivarez presented to the board a “Board Room Brief” article from the American Hospital Association in the administrative report packet;
16. Freddy Olivarez presented to the board the annual update provided by Reed and Claymon for the hospital tax rates from 2017 to 2022 as presented in the board packets;

**7. Report of Officers and Committees:**

**A. Receive and take action on the Financial Reports for the month of May 2023 – Colby Reeves, Chief Financial Officer.**

Colby Reeves presented the May 2023 financial reports to the board. After discussion was held a motion made by Nicky Chapman to receive and accept the financial reports for May 2023, and seconded by Leslie Hawkins. Motion carried unanimously.

**8. Old Business:** None

**9. New Business:**

**A. Election of Governing Body Officers for the 2023 - 2024 Fiscal Year for Chairman, Vice Chairman, and Secretary – David Sanderson, President of the Board.**

David Sanderson presented the election of governing body officers for the 2023-2024 fiscal year for Chairman, Vice Chairman, and Secretary. David Sanderson opened the election of governing body officers for the 2023-2024 fiscal year beginning with election of the Board Chairman. Nicky Chapman presented a motion to nominate David Sanderson as Board President (Chairman), and seconded by Leslie Hawkins. No further nominations were received for Board President (Chairman). The motion was carried unanimously. David Sanderson opened the election of Board Vice Chairman for the 2023-2024 fiscal year. Mike Johnson presented a motion to nominate Steven Hatchett as Board Vice President (Vice Chairman), and seconded by Leslie Hawkins. No further nominations were received for Vice Chairman. The motion was carried unanimously. David Sanderson opened the election of Board Secretary for the 2023-2024 fiscal year. Leslie Hawkins presented a motion to nominate Nicky Chapman as Secretary, and seconded by Steven Hatchett. No further nominations were received for Secretary. Motion carried unanimously.

**B. Receive for Review/Completion Statement of Confidentiality, Conflict of Interest Questionnaire and Disclosure Forms – Sara Del Busto, Recording Secretary.**

David Sanderson announced Sara Del Busto to present the Statement of Confidentiality, Conflict of Interest Questionnaire and Disclosure Forms. Sara Del Busto presented to the

board the annual Statement of Confidentiality form as reviewed by hospital legal counsel for completion by board members. Sara Del Busto presented to the board the Conflict of Interest Questionnaire and Disclosure Forms as advised by hospital legal counsel for board members to review annually to determine completion of forms, if applicable. No action was taken by the board.

- 10. Executive Session:** Enter into Executive Session pursuant to Texas Health & Safety Code Section: 161.032/compliance reports; and Texas Government Code Section 551.074/personnel matters.
  - A. The Board of Directors of Dawson County Hospital District now convenes in Closed Session the date is June 27, 2023 and the time is 5:28 p.m.
  - B. Enter into Executive Session pursuant to the above cited authorities:
    - 1. Personnel Matters** – Freddy Olivarez, Chief Executive Officer.
  - C. The Board of Directors of Dawson County Hospital District now adjourns its Closed Session and will return to Open Session. The date is June 27, 2023 and the time is 6:24 p.m.
  
- 11. Adjournment:** There being no further business, the meeting was adjourned by David Sanderson, President of the Board, at 6:25 p.m.