



**Minutes of Regular Scheduled Board Meeting
Dawson County Hospital District
July 25, 2023**

Members Present: David Sanderson, Board President Steven Hatchett, Board Vice-President
Mike Johnson, Board Member Leslie Hawkins, Board Member
Nicky Chapman, Board Secretary

Members Absent: Traci Brown, Human Resources Director (non-voting)

Guests Present: Joe Warren, Reporter for Lamesa Press Reporter

Staff Present: Freddy Olivarez, Chief Executive Officer; Jo Beth Smith, Chief Operating Officer; Colby Reeves, Chief Financial Officer; Diane Sherrill, Director of Nursing and Registered Nurse; Clint Lambert, Facilities Management Director and Heating, Ventilation; and Sara Del Busto, Recording Secretary

- 1. Call to Order:** David Sanderson, Board President, called the meeting to order at 5:01 p.m., with the above-mentioned members, staff and guest present.
- 2. Invocation:** The invocation was given by David Sanderson, Board President.
- 3. Pledge of Allegiance:** The pledge of allegiance was given by David Sanderson, Board President.
- 4. Public Comment Session:** The Board of Directors entered Public Comment Session pursuant to the provisions of the Texas Open Meetings Act Government Code Section 551.001(4)(B) at 5:02 p.m.
 - A.** The Board of Directors received no public comments.
 - B.** David Sanderson, Board President, adjourned the Public Comment Session at 5:02 p.m.

5. Consent Agenda:

- A. **Approval of Minutes:** Action will be taken to approve the minutes of the Special Called Board Meeting held June 27, 2023 and Regular Scheduled Board Meeting held June 27, 2023.
- B. **Medical Staff Report:**
 - 1. **Receive report from Medical Staff representative.**
 - 2. **Take action on any credentialing recommendations.**
- C. **Report of Officers and Committees:**
 - 1. **Receive and take action on the payments for the month of June 2023 Accounts Payable – Colby Reeves, Chief Financial Officer.**
 - 2. **Receive Quarterly Investment Report – Colby Reeves, Chief Financial Officer.**

Motion made by Mike Johnson to accept the Consent Agenda as written, and seconded by Nicky Chapman. Motion carried unanimously.

6. Administrative Report:

- A. **Freddy Olivarez, Chief Executive Officer –** Freddy Olivarez, Chief Executive Officer presented to the board the following:
 - 1. Freddy Olivarez presented to the board the August Specialty Annex Calendar as provided in the administrative report packet;
 - 2. Freddy Olivarez presented to the board the letter received from a lady complimenting the Medical Arts Hospital Emergency Room staff for the care given to her elderly mother. The mother is now “telling everyone about the special and wonderful care she received from our beautiful hospital.” The mother had worked in the medical field for 50 years according to the letter;
 - 3. Freddy Olivarez presented to the board Melody Breen commended the Emergency Room department for their attendance and attention for the care provided to her husband. Melody was so impressed with Dr. Brenda Mahon-Deri, Amanda Rowden and the other nurses on duty. Melody appreciated their good attitude and how they took care of her husband;
 - 4. Freddy Olivarez presented to the board the Medical Arts Clinic was closed on Tuesday, July 4, 2023 in observance of the Independence day holiday. The clinic reopened on Wednesday, July 5, 2023;
 - 5. Freddy Olivarez presented to the board Medical Arts EMS, Diane Sherrill, Gabre’Anna Lucio, and her daughter participated in the Independence Day Parade with a great community turnout;
 - 6. Freddy Olivarez presented to the board Medical Arts Hospital hosted the Chamber Business After Hours social on Thursday, July 13, 2023 in the hospital community room. Freddy Olivarez expressed appreciation to all board members that could attend. Freddy Olivarez expressed appreciation for the staff and community that showed up for the event. Freddy Olivarez thanked the Food Service department for their amazing snack (Charcuterie) board and beverages and to Traci Brown and Sara Del Busto for the decorations;
 - 7. Freddy Olivarez presented to the board Medical Arts hosted a rest stop station for the National Bike MS: Cactus & Crude Ride at Klondike First Baptist Church on

Saturday, July 15, 2023. Medical Arts volunteers handed out water, ice, and snacks provided by the MS society to about 150 cyclists. Cyclists rode their bikes from Midland to Lamesa's Forrest Park on Saturday with some staying in town overnight. The Bike Ride continued on Sunday with cyclists riding from Lamesa to Lubbock;

8. Freddy Olivarez presented to the board the marketing summary report for Medical Arts Hospital has shown great improvement from February 2023, when we first began, to June 30, 2023. The hospital district has seen an increase in engagements on all hospital social media platforms;
9. Freddy Olivarez presented to the board attendance at the Texas Healthcare Trustees (THT) 2023 HealthCare Governance Conference with good networking and educational sessions;
10. Freddy Olivarez presented to the board a save-the-date flyer as provided in the administrative report packet, to attend a Medical Center Health System (MCHS) Regional Hospital Board of Managers Workshop on Tuesday, August 8, at 5:00 p.m. at the Texas Tech Odessa Campus. Interested board members may contact Sara Del Busto for registration;
11. Freddy Olivarez presented to the board the Texas Healthcare Trustees (THT) has provided the board with a copy of their newest resource 'Rural Health Care Governance' guidebook with the support of the State Office of Rural Health. The book is a good resource for board members governing in Texas rural hospitals;
12. Freddy Olivarez presented to the board a reminder for board members to submit their certificates of completion for the Health Insurance Portability and Accountability Act (HIPAA) and Cybersecurity training. Board members may request a paper packet from Sara Del Busto to complete;
13. Freddy Olivarez announced to the board Medical Arts will have a professional photographer on-site the morning of Wednesday, August 23rd to take profile headshots;
14. Freddy Olivarez announced to the board Medical Arts will host the next blood drive on Tuesday, August 29, 2023 from 11:00 a.m. to 2:15 p.m. in the hospital community room;
15. Freddy Olivarez presented to the board the next volunteer opportunity at Lamesa Movieland Theater will be on Wednesday, August 30, 2023.

7. Report of Officers and Committees:

A. Receive and take action on the Financial Reports for the month of June 2023 – Colby Reeves, Chief Financial Officer.

Colby Reeves presented the June 2023 financial reports to the board. After discussion was held a motion made by Steven Hatchett to approve the financial reports for June 2023, and seconded by Mike Johnson. Motion carried unanimously.

8. Old Business: None

9. New Business:

A. Discuss and Consider for Possible Action Determining the 2023 Preliminary Tax Rate for Dawson County Hospital District – David Sanderson, President of the Board.

David Sanderson presented to the board a deferment of action to determining the 2023 preliminary tax rate for Dawson County Hospital District with discussion of a Special Called Board Meeting to be held before the end of August 2023. Colby Reeves facilitated discussion with the Board of Directors on preparation of the tax forms and timeline for the tax process. The board will hold a Special Called Board Meeting on Tuesday, August 10, 2023 to set the preliminary tax rate, date for hearing, and date to adopt the tax rate provided the tax rate documents are available.

B. Discuss and Consider for Possible Action for Setting Dates for Public Hearings on the 2023 Preliminary Tax Rate for Dawson County Hospital District – David Sanderson, President of the Board.

David Sanderson presented to the board a deferment of setting the date for a public hearing on the 2023 preliminary tax rate for Dawson County Hospital District with discussion of a Special Called Board Meeting to be held before the end of August 2023.

C. Discuss and Consider for Possible Action for Setting Date to Adopt the 2023 Tax Rate for Dawson County Hospital District – David Sanderson, President of the Board.

David Sanderson presented to the board a deferment of setting the date to adopt the 2023 tax rate for Dawson County Hospital District with discussion of a Special Called Board Meeting to be held before the end of August 2023.

D. Receive Information and Take Action on Hospital Handgun Carry Policies – Freddy Olivarez, Chief Executive Officer.

David Sanderson presented to the board the hospital handgun carry policy has been updated. David Sanderson presented to the board a summary of the policy. Freddy Olivarez presented to the board the facility signage requirements as included in the policy. Freddy Olivarez held open discussion with the board regarding authorized individuals as provided in the policy and a request for additional changes. David Sanderson presented to the board a deferment of action on the hospital handgun carry policy.

E. Receive Information on Imprivata OneSign Single Sign-On (SSO) Solution – Freddy Olivarez, Chief Executive Officer.

Freddy Olivarez presented to the board the Imprivata OneSign Single Sign-On (SSO) Solution. Freddy Olivarez presented this allows the Emergency Room and clinical staff to sign-on to desktops with a single badge tap-in. Freddy Olivarez informed the board the infrastructure allows for the electronic medical record (EMR) to be utilized fully while still in compliance with the Health Insurance Portability and Accountability Act (HIPAA).

10. Executive Session: Enter into Executive Session pursuant to Texas Health & Safety Code Section: 161.032/records and proceedings of a medical committee or medical peer review committee, reports from compliance officer; and Texas Government Code Section 551.074/personnel matters.

A. The Board of Directors of Dawson County Hospital District now convenes in Closed Session the date is July 25, 2023 and the time is 5:35 p.m.

- B. Enter into Executive Session pursuant to the above cited authorities:
 - 1. **Receive Quarterly Compliance Report** – Colby Reeves, Chief Financial Officer.
 - 2. **Receive Quarterly Quality Improvement and Risk/Safety Report** – Diane Sherrill, Director of Nursing, Quality Improvement/Risk Management Director and Registered Nurse.
 - 3. **Personnel Matters** – Freddy Olivarez, Chief Executive Officer.
- C. The Board of Directors of Dawson County Hospital District now adjourns its Closed Session and will return to Open Session. The date is July 25, 2023 and the time is 6:19 p.m.

10. Adjournment: There being no further business, the meeting was adjourned by David Sanderson, President of the Board, at 6:19 p.m.