



**Minutes of Regular Scheduled Board Meeting
Dawson County Hospital District
November 28, 2023**

Members Present: David Sanderson, Board President Steven Hatchett, Board Vice-President
Nicky Chapman, Board Secretary Mike Johnson, Board Member
Leslie Hawkins, Board Member

Members Absent: None

Guests Present: None

Staff Present: Freddy Olivarez, Chief Executive Officer; Jo Beth Smith, Chief Operating Officer; Colby Reeves, Chief Financial Officer; Traci Brown, Human Resources Director; Diane Sherrill, Director of Nursing and Registered Nurse; Julie Arredondo, Staff Accountant; and Sara Del Busto, Recording Secretary

1. **Call to Order:** David Sanderson, Board President, called the meeting to order at 5:00 p.m., with the above-mentioned members, staff and guest present.
2. **Invocation:** The invocation was given by David Sanderson, Board President.
3. **Pledge of Allegiance:** The pledge of allegiance was given by David Sanderson, Board President.
4. **Public Comment Session:** The Board of Directors entered Public Comment Session pursuant to the provisions of the Texas Open Meetings Act Government Code Section 551.001(4)(B) at 5:01 p.m.
 - A. The Board of Directors received no public comments.
 - B. David Sanderson, Board President, adjourned the Public Comment Session at 5:01 p.m.

5. Consent Agenda:

- A. Approval of Minutes:** Action will be taken to approve the minutes of the Special Called Board Meeting held October 24, 2023.
- B. Medical Staff Report:**
 - 1. Receive report from Medical Staff representative.**
 - 2. Take action on any credentialing recommendations.**
- C. Report of Officers and Committees:**
 - 1. Receive and take action on the payments for the month of October 2023 Accounts Payable – Colby Reeves, Chief Financial Officer.**

Motion made by Nicky Chapman to accept the Consent Agenda, and seconded by Leslie Hawkins. Motion carried unanimously.

6. Administrative Report:

- A. Freddy Olivarez, Chief Executive Officer –** Freddy Olivarez, Chief Executive Officer presented to the board the following:
 - 1. Freddy Olivarez announced to the board the billboard and newspaper ad for vaccines available for adult and children at Medical Arts Clinic as part of the Rural Health Clinic (RHC) vaccine grant awarded to Medical Arts Clinic;
 - 2. Freddy Olivarez presented to the board the “Trick or Treat” pictures of the hospital employee costume contest, winners, and community event. Freddy Olivarez expressed appreciation for the employees, departments, and community for participation in the event;
 - 3. Freddy Olivarez presented to the board Medical Arts Emergency Medical Services (EMS) staff attended the second annual First Responders luncheon hosted by Premier Chrysler, Dodge, Jeep, Ram of Lamesa;
 - 4. Freddy Olivarez announced to the board Medical Arts held an employee Thanksgiving luncheon on Tuesday, November 21, 2023 with potluck sides provided by the employees. The event went very well with a good turn out;
 - 5. Freddy Olivarez presented to the board the Auxiliary held a bake sale fundraiser on Tuesday, November 21, 2023 with a good participation between the Auxiliary and hospital employees in providing baked goods;
 - 6. Freddy Olivarez presented to the board an invitation to attend the Medical Arts Hospital Christmas graze days on Tuesday, December 5, 2023 with hospital district employees bringing their favorite holiday snack;
 - 7. Freddy Olivarez presented to the board the Medical Arts Hospital Employee Morale Committee is hosting a departmental gingerbread house decorating contest;
 - 8. Freddy Olivarez announced to the board the annual Medical Arts Hospital Christmas Party and service awards to be held on Thursday, December 14, 2023. Freddy Olivarez extended an invitation for board members to join the event;
 - 9. Freddy Olivarez presented to the board the marketing summary report as provided in the administrative report packet with continued marketing efforts on Facebook and social media platforms; Freddy Olivarez presented to the board the hospital district continues to receive great Google reviews;

10. Freddy Olivarez presented to the board the new wrap and new EMS logo on the hospital district's Tahoe that will be utilized for community outreach and for mass casualty events;
11. Freddy Olivarez presented to the board the Texas Healthcare Trustees webinar: *What Health care Boards Should Know about Artificial Intelligence* on Wednesday, December 6, 2023 as presented in the Administrative Report packet. Freddy Olivarez presented to the board interested members may contact Sara Del Busto to assist with registration;

7. New Business:

- A. Receive and Take Action, if necessary, on Annual Re-Authorization of Line of Credit at First United Bank, a financial institution, for Dawson County Hospital District dba Medical Arts Hospital allowing for short term loans when necessary for occurrences such as participation in state and federal funding programs –** David Sanderson, President of the Board.

David Sanderson presented to the board the resolution to authorize the hospital to obtain extensions of credit, if needed, at First United Bank for Dawson County Hospital District dba Medical Arts Hospital. David Sanderson presented the resolution has been reviewed by Craig Carter, hospital legal counsel and is provided in the board packet. The board held open discussion regarding the terms and past utilization of the extensions of credit. After discussion, motion was made by Steven Hatchett to approve the line of credit with First United Bank, and seconded by Mike Johnson. Motion carried unanimously. The following board members were present and voted in favor for adopting the resolution giving approval for extensions of credit at First United Bank, a financial institution, for Dawson County Hospital District dba Medical Arts Hospital: David Sanderson, Board President; Steven Hatchett, Board Vice-President; Nicky Chapman, Board Secretary; Mike Johnson, Board Member, and Leslie Hawkins, Board Member. No board members were absent from the meeting. Motion carried unanimously.

8. Report of Officers and Committees:

- A. Receive and take action on the Financial Reports for the month of October 2023 –** Colby Reeves, Chief Financial Officer.

Colby Reeves introduced Julie Arredondo, Staff Accountant, to the board. Colby Reeves presented the October 2023 financial reports to the board. After discussion was held a motion made by Leslie Hawkins to accept the financial reports for October 2023, and seconded by Steven Hatchett. Motion carried unanimously.

9. Old Business: None

10. Executive Session: Enter into Executive Session pursuant to Texas Health & Safety Code Section: 161.032/compliance reports; and Texas Government Code Section 551.074/personnel matters.

A. The Board of Directors of Dawson County Hospital District now convenes in Closed Session the date is November 28, 2023 and the time is 5:32 p.m.

B. Enter into Executive Session pursuant to the above cited authorities:

1. **Personnel Matters** – Freddy Olivarez, Chief Executive Officer.

C. The Board of Directors of Dawson County Hospital District now adjourns its Closed Session and will return to Open Session. The date is November 28, 2023 and the time is 6:21 p.m.

11. Adjournment: There being no further business, the meeting was adjourned by David Sanderson, President of the Board, at 6:21 p.m.