



**Minutes of Regular Scheduled Board Meeting  
Dawson County Hospital District  
January 30, 2024**

**Members Present:** David Sanderson, Board President      Steven Hatchett, Board Vice-President  
Nicky Chapman, Board Secretary      Mike Johnson, Board Member  
Leslie Hawkins, Board Member

**Members Absent:** None

**Guests Present:** Mary Elizabeth Davis, Reporter for Lamesa Press Reporter; and Carter Schildknecht, resident of Dawson County

**Staff Present:** Freddy Olivarez, Chief Executive Officer; Jo Beth Smith, Chief Operating Officer; Colby Reeves, Chief Financial Officer; Diane Sherrill, Director of Nursing and Registered Nurse; Julie Arredondo, Staff Accountant; and Sara Del Busto, Recording Secretary

1. **Call to Order:** David Sanderson, Board President, called the meeting to order at 5:00 p.m., with the above-mentioned members, staff and guest present.
2. **Invocation:** The invocation was given by David Sanderson, Board President.
3. **Pledge of Allegiance:** The pledge of allegiance was given by David Sanderson, Board President.
4. **Public Comment Session:** The Board of Directors entered Public Comment Session pursuant to the provisions of the Texas Open Meetings Act Government Code Section 551.001(4)(B) at 5:02 p.m.
  - A. The Board of Directors received public comments from the following citizen regarding the yearly evaluation for Freddy Olivarez, Chief Executive Officer: Carter Schildknecht.
  - B. David Sanderson, Board President, adjourned the Public Comment Session at 5:05 p.m.

**5. New Business:**

- A. Receive and Take Action on Addendum to Chief Executive Officer Agreement –**  
David Sanderson, President of the Board.  
David Sanderson presented to the board a deferment of the addendum to the Chief Executive Officer agreement.
- B. Receive and Take Action on Annual Evaluation of Freddy Olivarez, Chief Executive Officer –** David Sanderson, President of the Board.  
David Sanderson presented to the board a deferment of the annual evaluation of Freddy Olivarez, Chief Executive Officer.

**6. Consent Agenda:**

- A. Approval of Minutes:** Action will be taken to approve the minutes of the Regular Scheduled Board Meeting held November 28, 2023.
- B. Medical Staff Report:**
- 1. Receive report from Medical Staff representative.**
  - 2. Take action on any credentialing recommendations.**  
Inactive – Cardiology: Juan Kurdi, MD – Deferred
- C. Report of Officers and Committees:**
- 1. Receive and take action on the payments for the month of October 2023 Accounts Payable –** Colby Reeves, Chief Financial Officer.

Motion made by Leslie Hawkins to approve the Consent Agenda, and seconded by Mike Johnson. Motion carried unanimously.

**7. Administrative Report:**

- A. Freddy Olivarez, Chief Executive Officer –** Freddy Olivarez, Chief Executive Officer presented to the board the following:
- Freddy Olivarez presented to the board the renewal of the controlled substance license for Medical Arts Hospital;
  - Freddy Olivarez presented to the board the end of year hospital Christmas party was big success. Freddy Olivarez expressed appreciation for the employees that helped with the event. Freddy Olivarez expressed appreciation for the board members in attendance;
  - Freddy Olivarez announced to the board the employees visited with Traci Brown, Human Resources Director, during a thoughtful going away snack time event. The last day of full-time employment for Traci Brown was in January 2024;
  - Freddy Olivarez announced to the board the hospital district has hired a Plant Operations Director. The new director started in January 2024;
  - Freddy Olivarez announces to the board the hospital district has hired a Human Resources Director that is expected to start the second week of February 2024;
  - Freddy Olivarez presented to the board the hospital district hosted a community event of free pictures with Santa in December with a good turn out. Freddy Olivarez

presented that Santa and himself also visited the Lamesa Boys and Girls Club along with other local organizations;

7. Freddy Olivarez presented to the board the marketing summary report and social media posts for the Clinic as presented in the administrative report packet;
8. Freddy Olivarez announced to the board Medical Arts Hospital was voted 2024 Best Place to Work; Medical Arts Health Clinic was voted 2024 Best Medical Clinic; Clinic Provider Dr. Mary Key, MD was voted 2024 Best Physician; Clinic Physician Assistant Laura Weatherman was voted 2024 Best Mid-Level Provider; and EMT-Intermediate, Nancy Sauseda was voted 2024 Best First Responder. Freddy Olivarez presented to the board the Lamesa Press Reporter sponsored the first-annual Best of Dawson County Awards;
9. Freddy Olivarez announced to the board the Texas A&M AgriLife Extension Office will hold a Health Talk Express on *Stress Less: Mind Matters* education session on Wednesday, January 31, 2024 in the hospital community room. Freddy Olivarez extended an invitation for board members to join the event;
10. Freddy Olivarez presented to the board an invitation to attend a Regional Board Workshop hosted by Medical Center Health System (MCHS) in Odessa, Texas on Thursday, May 16, 2024 as presented in the administrative report packet;
11. Freddy Olivarez presented to the board the Texas Healthcare Trustees Winter 2023 *Trustee Bulletin* as presented in the Administrative Report packet;

## **8. Report of Officers and Committees:**

### **A. Receive and take action on the Financial Reports for the month of November 2023**

– Colby Reeves, Chief Financial Officer.

Colby Reeves presented the November 2023 and December 2023 financial reports to the board. Colby Reeves, Chief Financial Officer, facilitated discussion with the Board of Directors on financials; accounts payable; pre and post COVID financials; and budget process, expenditures, and strategies. After discussion was held a motion made by Steven Hatchett to accept the November 2023 financials, and seconded by Nicky Chapman. Motion carried unanimously.

### **B. Receive and take action on the Financial Reports for the month of December 2023**

– Colby Reeves, Chief Financial Officer.

Colby Reeves presented the December 2023 financial reports to the board with Agenda Item 8.A. A motion was made by Mike Johnson to approve the December 2023 financials, and seconded by Steven Hatchett. Motion carried unanimously.

## **9. Old Business: None**

## **10. New Business:**

### **A. Receive and Take Action on Resolution Ordering and Establishing Election Procedures for the Dawson County Hospital District Board of Directors General Election to be held Saturday, May 4, 2024**

– Sara Del Busto, Elections Administrator. Sara Del Busto presented to the board the details of the resolution ordering and establishing election procedures for the Dawson County Hospital District Board of Directors general election to be held Saturday, May 4, 2024. Sara Del Busto

presented to the board the details of the Order of Election and Notice of Election for the Board of Directors general election for Precinct Two and Precinct Four to be held Saturday, May 4, 2024. Sara Del Busto presented to the board the resolution and joint election agreement to hold a joint election with the City of Lamesa, Texas and Lamesa Independent School District. Sara Del Busto presented to the board all documents have been approved by hospital legal counsel. Sara Del Busto facilitated discussion with the Board of Directors on the details of the election process and documents. After discussion motion was made by Nicky Chapman to approve the resolution ordering and establishing election procedures, and seconded by Leslie Hawkins. Motion carried unanimously.

**B. Receive and Take Action on Order of Election and Notice of Election to be held Saturday, May 4, 2024 – Sara Del Busto, Elections Administrator.**

Sara Del Busto presented the Order of Election and Notice of Election to the board with agenda item 10.A. A motion was made by Steven Hatchett to approve the Order of Election and Notice of Election, and seconded by Nicky Chapman. Motion carried unanimously.

**C. Discuss and Take Action on Resolution and Joint Election Agreement to hold Joint Election with City of Lamesa, Texas and Lamesa Independent School District – Sara Del Busto, Elections Administrator.**

Sara Del Busto presented the resolution and joint election agreement to hold a joint election with the City of Lamesa, Texas and Lamesa Independent School District for the hospital Board of Directors General Election to the board with agenda item 10.A. A motion was made by Leslie Hawkins to approve the resolution and joint election agreement, and seconded by Steven Hatchett. Motion carried unanimously.

**11. Executive Session:** Enter into Executive Session pursuant to Texas Government Code Sections: 551.074 personnel matters; 551.071/ consultation with attorney regarding legal issues related to personnel.

**A.** The Board of Directors of Dawson County Hospital District now convenes in Closed Session the date is January 30, 2024 and the time is 6:03 p.m.

**B.** Enter into Executive Session pursuant to the above cited authorities:

**1. Receive information on addendum to Chief Executive Officer agreement – David Sanderson, President of the Board.**

**2. Receive information on the yearly evaluation for Freddy Olivarez, Chief Executive Officer – David Sanderson, President of the Board.**

**3. Consultation with Attorney – Craig Carter, Attorney of Jackson & Carter, PLLC.**

**C.** The Board of Directors of Dawson County Hospital District now adjourns its Closed Session and will return to Open Session. The date is January 30, 2024 and the time is 6:25 p.m.

- 12. Executive Session:** Enter into Executive Session pursuant to Texas Health & Safety Code Sections: 161.032/records and proceedings of a medical committee or medical peer review committee, reports from compliance officer; and Texas Government Code Section 551.074/personnel matters.
- A.** The Board of Directors of Dawson County Hospital District now convenes in Closed Session the date is January 30, 2024 and the time is 6:25 p.m.
  - B.** Enter into Executive Session pursuant to the above cited authorities:
    - 1. Receive Quarterly Compliance Report.**
    - 2. Receive Quarterly Quality Improvement and Risk/Safety Report** – Diane Sherrill, Director of Nursing, Quality Improvement/Risk Management Director and Registered Nurse.
    - 3. Personnel Matters** – Freddy Olivarez, Chief Executive Officer.
  - C.** The Board of Directors of Dawson County Hospital District now adjourns its Closed Session and will return to Open Session. The date is January 30, 2024 and the time is 7:04 p.m.
- 13. Adjournment:** There being no further business, the meeting was adjourned by David Sanderson, President of the Board, at 6:21 p.m.