



**Minutes of Regular Scheduled Board Meeting
Dawson County Hospital District
February 27, 2024**

Members Present: David Sanderson, Board President Steven Hatchett, Board Vice-President
Nicky Chapman, Board Secretary Mike Johnson, Board Member
Leslie Hawkins, Board Member

Members Absent: None

Guests Present: Russel Skiles, Reporter for Lamesa Press Reporter

Staff Present: Freddy Olivarez, Chief Executive Officer; Jo Beth Smith, Chief Operating Officer; Colby Reeves, Chief Financial Officer; Diane Sherrill, Director of Nursing and Registered Nurse; Cynthia Maria Vasquez, Human Resources Director; Julie Arredondo, Staff Accountant; and Sara Del Busto, Recording Secretary

1. **Call to Order:** David Sanderson, Board President, called the meeting to order at 5:01 p.m., with the above-mentioned members, staff and guest present.
2. **Invocation:** The invocation was given by David Sanderson, Board President.
3. **Pledge of Allegiance:** The pledge of allegiance was given by David Sanderson, Board President.
4. **Public Comment Session:** The Board of Directors entered Public Comment Session pursuant to the provisions of the Texas Open Meetings Act Government Code Section 551.001(4)(B) at 5:02 p.m.
 - A. The Board of Directors received no public comments.
 - B. David Sanderson, Board President, adjourned the Public Comment Session at 5:02 p.m.

5. Consent Agenda:

- A. Approval of Minutes:** Action will be taken to approve the minutes of the Regular Scheduled Board Meeting held January 30, 2024.
- B. Medical Staff Report:**
 - 1. Receive report from Medical Staff representative.**
 - 2. Take action on any credentialing recommendations.**
Inactive – Cardiology: Juan Kurdi, MD – Deferred
- C. Report of Officers and Committees:**
 - 1. Receive and take action on the payments for the month of January 2024 Accounts Payable – Colby Reeves, Chief Financial Officer.**
- D. Receive and Accept Certification of Unopposed Candidates for Precinct Two, and Precinct Four for the Board of Directors Election for Saturday, May 4, 2024 – Sara Del Busto, Elections Administrator.**
- E. Receive and Take Action on Order of Election Cancellation for Precinct Two, and Precinct Four Board of Directors Election for Saturday, May 4, 2024 in accordance with Section 2.053(a) of the Texas Election Code – Sara Del Busto, Elections Administrator.**

Motion made by Mike Johnson to accept the Consent Agenda as written, and seconded by Nicky Chapman. Motion carried unanimously.

6. Administrative Report:

- A. Freddy Olivarez, Chief Executive Officer – Freddy Olivarez, Chief Executive Officer presented to the board the following:**
 - 1. Freddy Olivarez presented to the board the March 2024 Specialty Annex calendar as presented in the administrative report packet. Freddy Olivarez announced to the board new provider: Dr. Perez, Cardiology scheduled to hold clinic at the annex on Friday, March 8, 2024;
 - 2. Freddy Olivarez presented to the board the appreciation ad published in the Lamesa Press Reporter from the family of Avery Doss for her stay in the hospital. The appreciation stated that Avery could not have received better medical and more compassionate care;
 - 3. Freddy Olivarez presented to the board the Medical Arts celebrated the Superbowl with a jean and jersey day, and a meal was served to the employees;
 - 4. Freddy Olivarez presented to the board Medical Arts celebrated Valentines Day with kindness notes. Freddy Olivarez presented to the board the employee morale committee delivered valentine cookies to employees and providers;
 - 5. Freddy Olivarez announced to the board Patient Point monitors are up at the clinic to help give education to patients. Freddy Olivarez presented to the board all information is digital and can be sent directly to the patient;
 - 6. Freddy Olivarez presented to the board additional Google Reviews have been received for great patient care received at Medical Arts Hospital;

7. Freddy Olivarez presented to the board the hospital district has sponsored an ad for the Lamesa Police Department Safety Education Program. Freddy Olivarez presented to the board Medical Arts is happy to sponsor this local program for our youth, parents, and counselors;
8. Freddy Olivarez presented to the board Medical Arts recognized Patient Recognition week the first week in February;
9. Freddy Olivarez presented to the board senior leadership volunteered for the Lamesa Food Bank on Tuesday, February 13, 2024 at First Baptist Church;
10. Freddy Olivarez presented to the board Dawson County 4-H Members delivered Valentine's Day cards and get well cards, along with balloons to hospital patients to brighten their day. Freddy Olivarez expressed appreciation for Dawson County 4-H for thinking of our patients on Valentine's Day;
11. Freddy Olivarez presented to the board Medical Arts recognized National Supermarket Employee Day by delivering cookies and bottled cokes to our two local grocery stores for their employees. Freddy Olivarez expressed appreciation for the support our local grocery stores and their workers provide to the hospital. Freddy Olivarez expressed appreciation to the community engagement committee for coordinating the event;
12. Freddy Olivarez announced to the board Medical Arts will be celebrating National Employee Appreciation Day on Friday, March 1, 2024 with a cook-out for employees. Freddy Olivarez extended an invitation for board members to join the event;
13. Freddy Olivarez announced to the board a blood drive is scheduled at Medical Arts Hospital on Thursday, March 21, 2024 from 12 noon to 3:15 p.m. in the hospital community room;
14. Freddy Olivarez announced to the board Medical Arts has partnered with the Texas Tech University Health Sciences Center for Garrison Institute on Aging (GIA) and Grief and Responses to Illness into Late Life (GRILL) Lab for a bingo night at Medical Arts Hospital. Freddy Olivarez announced to the board the bingo night will be held on Thursday, March 28, 2024 in the hospital community room. Freddy Olivarez presented to the board educational health information will be presented during bingo. Freddy Olivarez extended an invitation for board members to join the event;
15. Freddy Olivarez announced to the board the Alzheimer's Association has partnered with the Texas A&M Agrilife Extension Office to hold education sessions during the month of March 2024 from 2:00 p.m. to 3:00 p.m. in the hospital community room: *10 Warning Signs* on Tuesday, March 5, 2024, *Understanding Alzheimer's and Dementia* on Monday, March 18, 2024, *Healthy Living for Your Brain & Body* on Tuesday, March 26, 2024. Freddy Olivarez extended an invitation for board members to join the sessions;
16. Freddy Olivarez presented to the board the annual meeting of the Lamesa Chamber of Commerce is scheduled for the evening of Thursday, March 21, 2024 at Forrest Park Community Center. Freddy Olivarez presented to the board a dinner meal will be provided along with local music. Freddy Olivarez extended an invitation for board members and their spouse to join the event;

17. Freddy Olivarez presented to the board an invitation to attend a virtual board education workshop hosted by the University Medical Center (UMC) Health System on Friday, April 12, 2024 as presented in the administrative report packet. Freddy Olivarez presented interested board members may contact Sara Del Busto for registration;
18. Freddy Olivarez presented to the board an invitation to attend a Regional Board Workshop hosted by Medical Center Health System (MCHS) in Odessa, Texas on Thursday, May 16, 2024 as presented in the administrative report packet. Freddy Olivarez presented interested board members may contact Sara Del Busto for registration;

7. Report of Officers and Committees:

A. Receive and take action on the Financial Reports for the month of January 2024

– Colby Reeves, Chief Financial Officer.

Colby Reeves presented the January 2024 financial reports to the board. Colby Reeves, Chief Financial Officer, facilitated discussion with Freddy Olivarez, Chief Executive Officer, and the Board of Directors on financials, patient revenue, and contractual allowances. A motion was made by Steven Hatchett to accept the financial reports for January 2024, and seconded by Leslie Hawkins. Motion carried unanimously.

8. New Business:

A. Medical Staff - Review and Approve Changes to the Medical Staff Bylaws & Rules and Regulations – Lorina Gaitan, Health Information Management Director and Medical Staff Coordinator.

Freddy Olivarez presented on behalf of Lorina Gaitan the highlighted revisions of the Dawson County Hospital District Medical Staff by-laws & rules/regulations to the board. Freddy Olivarez presented to the board the minor revisions are to update the Medical Staff by-laws & rules/regulations to current legislation. Freddy Olivarez, Chief Executive Officer, facilitated discussion with the Board of Directors on the edits. After review and discussion, motion was made by Steven Hatchett to approve the changes (to the Dawson County Hospital District Medical Staff by-laws & rules/regulations), and seconded by Mike Johnson. Motion carried unanimously.

B. Receive Annual Board Evaluation Form for Board of Directors Self-Assessment – Freddy Olivarez, Chief Executive Officer.

David Sanderson presented to the board the annual board evaluation form for board self-assessment. David Sanderson presented the board will complete the evaluation form and return the form at the next regular scheduled board meeting. David Sanderson presented the board will then review the completed forms.

- 9. Executive Session:** Enter into Executive Session pursuant to Texas Government Code Sections: 551.074 personnel matters; 551.071/ consultation with attorney regarding legal issues related to personnel.
- A. The Board of Directors of Dawson County Hospital District now convenes in Closed Session the date is February 27, 2024 and the time is 5:31 p.m.
 - B. Enter into Executive Session pursuant to the above cited authorities:
 - 1. **Receive information on addendum to Chief Executive Officer agreement** – David Sanderson, President of the Board.
 - 2. **Receive information on the yearly evaluation for Freddy Olivarez, Chief Executive Officer** – David Sanderson, President of the Board.
 - 3. **Consultation with Attorney** – Craig Carter, Attorney of Jackson & Carter, PLLC.
 - C. The Board of Directors of Dawson County Hospital District now adjourns its Closed Session and will return to Open Session. The date is February 27, 2024 and the time is 5:44 p.m.

10. Old Business:

- A. **Receive and Take Action on Addendum to Chief Executive Officer Agreement** – David Sanderson, President of the Board.

David Sanderson presented and read to the board the addendum to the Chief Executive Officer agreement to extend Section B regarding local residency requirement for an additional year from the original agreement terms. A motion was made by Steven Hatchett to accept the addendum to the Chief Executive Officer Agreement as read by the board, which would extend the residence requirement, and seconded by Mike Johnson. Motion carried. The following board members were present and voted in favor to accept the addendum to the Chief Executive Officer Agreement as read by the board, which would extend the residence requirement: David Sanderson, Board President; Steven Hatchett, Board Vice President; Mike Johnson, Board Member; and Leslie Hawkins, Board Member. The following board members were present and voted against to accept the addendum to the Chief Executive Officer Agreement as read by the board, which would extend the residence requirement: Nicky Chapman, Board Secretary. No board members were absent from the meeting.

- B. **Receive and Take Action on Annual Evaluation of Freddy Olivarez, Chief Executive Officer** – David Sanderson, President of the Board.

David Sanderson presented to the board the annual evaluation of Freddy Olivarez, Chief Executive Officer. A motion was made by Leslie Hawkins to accept the annual evaluation of Freddy Olivarez, and seconded by Nicky Chapman. Motion carried unanimously.

11. Executive Session: Enter into Executive Session pursuant to Texas Government Code Section 551.074/personnel matters.

- A. The Board of Directors of Dawson County Hospital District now convenes in Closed Session the date is February 27, 2024 and the time is 5:51 p.m.
- B. Enter into Executive Session pursuant to the above cited authorities:
 - 1. **Personnel Matters** – Freddy Olivarez, Chief Executive Officer.
- C. The Board of Directors of Dawson County Hospital District now adjourns its Closed Session and will return to Open Session. The date is February 27, 2024 and the time is 6:14 p.m.

12. Adjournment: There being no further business, the meeting was adjourned by David Sanderson, President of the Board, at 6:15 p.m.