



**Minutes of Regular Scheduled Board Meeting
Dawson County Hospital District
May 27, 2025**

Members Present: David Sanderson, Board President Nicky Chapman, Board Secretary
Mike Johnson, Board Member Leslie Hawkins, Board Member

Members Absent: Steven Hatchett, Board Vice-President (via conference call) (voting)

Guests Present: Mary Elizabeth Davis, Reporter for Lamesa Press Reporter; and
Renaë Thomas, President for Thomas & Thomas Financial Management
Services (via conference call)

Staff Present: Freddy Olivarez, Chief Executive Officer; Jo Beth Smith,
Chief Operating Officer; Colby Reeves, Chief Financial Officer;
Diane Sherrill, Director of Nursing and Registered Nurse;
Cynthia Maria Vasquez, Human Resources Director; and
Sara Del Busto, Recording Secretary

1. **Call to Order:** David Sanderson, Board President, called the meeting to order at 8:32 a.m., with the above-mentioned members, staff, and guest present.
2. **Invocation:** The invocation was given by David Sanderson, Board President.
3. **Pledge of Allegiance:** The pledge of allegiance was given by David Sanderson, Board President.
4. **Public Comment Session:** The Board of Directors entered Public Comment Session pursuant to the provisions of the Texas Open Meetings Act Government Code Section 551.001(4)(B) at 8:33 a.m.
 - A. The Board of Directors received no public comments.
 - B. David Sanderson, Board President, adjourned the Public Comment Session at 8:33 a.m.

5. New Business:

A. Receive Information on Property Tax Valuations Including Appraisal and Taxation of Oil and Gas Interests – David Sanderson, President of the Board; Pritchard & Abbott, Incorporated.

David Sanderson presented a deferment of the information on property tax valuations including appraisal and taxation of oil and gas interests.

B. Receive and Take Action on Issuing Certificate of Election for Board of Directors Elected Uncontested to Office for the 2025 General Election to have been held on Saturday, May 3, 2025 – David Sanderson, President of the Board.

David Sanderson presented to the board issuing a certificate of election for Board of Directors elected uncontested to office for the 2025 general election held on Saturday, May 3, 2025. David Sanderson presented to the board elected uncontested to office for precinct three is Mike Johnson and for at-large precinct is Nicky Chapman. A motion was made by Mike Johnson to accept and issue the certificates of election, and seconded by Leslie Hawkins. Motion carried unanimously.

C. Nominate and Appoint New Board Member for Precinct One – Nicky Chapman, Secretary of the Board.

1. David Sanderson, Precinct One

Nicky Chapman presented to the board the appointment board member David Sanderson to complete the new term 2025 to 2027 for Precinct One. David Sanderson accepted the nomination for board member of Precinct One. Nicky Chapman made a motion to appoint nominee David Sanderson for the Precinct One position, and seconded by Leslie Hawkins. Motion carried unanimously.

D. Administration of Oath of Office to Board Members – Sara Del Busto, Recording Secretary and Notary Public of the State of Texas.

1. Oath of Office for David Sanderson, Precinct One

2. Oath of Office for Mike Johnson, Precinct Three

3. Oath of Office for Nicky Chapman, At-Large Precinct

Sara Del Busto, Recording Secretary and Notary Public of the State of Texas, administered the Oath of Office to David Sanderson, Precinct One; Mike Johnson, Precinct Three; and Nicky Chapman, At-Large Precinct.

6. Consent Agenda:

A. Approval of Minutes: Action will be taken to approve the minutes of the Regular Scheduled Board Meeting held April 29, 2025.

B. Medical Staff Report:

1. Receive report from Medical Staff representative.

2. Take action on any credentialing recommendations.

C. Report of Officers and Committees:

1. Receive and take action on the payments for the month of April 2025

Accounts Payable – Colby Reeves, Chief Financial Officer.

D. Review and Approve - Change to Medical Director/Chairman (Radiology)

– Freddy Olivarez, Chief Executive Officer.

Motion made by Nicky Chapman to accept the Consent Agenda, and seconded by Mike Johnson. Motion carried unanimously.

7. Administrative Report:

A. Freddy Olivarez, Chief Executive Officer – Freddy Olivarez, Chief Executive Officer presented to the board the following:

1. Freddy Olivarez presented to the board the June 2025 Specialty Annex calendar as provided in the administrative report packet;
2. Freddy Olivarez presented to the board partnership to support the Dawson County Library for their Messtival Messy Arts Festival to kick-off the Summer Reading program on Saturday, May 31st from 6:00 p.m. to 8:00 p.m. with two to three volunteers assisting with a booth;
3. Freddy Olivarez presented to the board the Medical Arts Hospital Auxiliary is conducting two basket raffles to help with their efforts to support our local healthcare at home. Tickets may be purchased from members of the hospital Auxiliary or at Medical Arts Hospital from Auxiliary member, Ani Garcia. The drawing will be held on Tuesday, July 8, 2025 at Medical Arts Hospital;
4. Freddy Olivarez presented to the board the community engagement committee held an Easter basket raffle with two winners. The raffle raised over three hundred and fifty dollars to use towards future community engagement events;
5. Freddy Olivarez presented to the board Medical Arts Hospital was a silver sponsor for the Lamesa Chicken Fried Steak Festival. Freddy Olivarez presented over twenty hospital district volunteers provided fourteen hours of free jump zone time. Freddy Olivarez expressed appreciation to Sara Del Busto for coordination of the community engagement participation;
6. Freddy Olivarez announced to the board the hospital district recognized national nurses' week the week of May 6, 2025 to May 12, 2025 with a social media post in appreciation and recognition of nurses;
7. Freddy Olivarez presented to the board the hospital celebrated hospital week the week of May 12, 2025 in appreciation of employees. Freddy Olivarez announced to the board several events were held for employees throughout the week: ice cream sundae bar on Monday, free drink with Auxiliary popcorn and pickles on Tuesday, free cinnamon roll for breakfast, senior leaders cooked hamburgers for employees on Thursday, and a dessert bar on Friday;
8. Freddy Olivarez presented to the board the advertisement of Memorial Day Clinic Closure as provided in the administrative report packet;
9. Freddy Olivarez presented to the board Cheryl Sparks, Howard College President sent an appreciation note for the hospital's partnership and support of the Emergency Medical Services (EMS) program at Howard College;
10. Freddy Olivarez announced to the board a blood drive is scheduled at Medical Arts Hospital on Tuesday, June 17, 2025 from 12 noon to 3:15 p.m. in the hospital community room;
11. Freddy Olivarez presented to the board the Texas Healthcare Trustees Boardroom Brief Newsletter as presented in the Administrative Report packet;
12. Freddy Olivarez presented to the board an invitation to attend the Texas Healthcare Trustees (THT) Healthcare Governance Conference scheduled for June 12, 2025 to June 14, 2025 at Loews Arlington Hotel and

Convention Center. Freddy Olivarez presented interested board members may contact Sara Del Busto for registration.

8. Report of Officers and Committees:

A. Receive and take action on the Financial Reports for the month of April 2025 –
Colby Reeves, Chief Financial Officer.

Colby Reeves presented to the board the April 2025 financial reports. Motion made by Leslie Hawkins to approve the financial reports, and seconded by Mike Johnson. Motion carried unanimously.

9. Old Business: None

10. New Business:

A. Receive Quality Improvement and Risk Management Presentation –
Diane Sherrill, Director of Nursing, Quality Improvement/Risk Management Director and Registered Nurse.

Diane Sherrill presented to the board as requested the quality improvement and risk management presentation. Diane Sherrill presented in 1986 the Centers for Medicare & Medicaid Services (CMS) added to the conditions of participation (CoPs) for all hospitals that receive Medicare funds are required to implement a process in place to receive and resolve patient grievances. Diane Sherrill presented the Title 42 of the Public Health Services Act for patient rights. Diane Sherrill presented the hospital has a committee and policy in place for all three reporting classifications. Diane Sherrill informed the hospital district in compliance of posting the required signage of notification to file a formal complaint by patient contacting the Centers for Medicare & Medicaid Services (CMS) themselves through the Texas Department of State Health Services (DSHS). Diane Sherrill presented the investigative and notification process for filed patient concerns for adults and minors with consideration of the Health Insurance Portability and Accountability Act (HIPAA) and privacy laws. Diane Sherrill informed filed patient concerns are logged in accordance with Centers for Medicare & Medicaid Services (CMS) standards. Diane Sherrill informed all completed patient concern forms are secured. Diane Sherrill, Director of Nursing, Quality Improvement/Risk Management Director, and Registered Nurse, facilitated discussion with the Board of Directors on documents requested by CMS investigators, documents requested by CMS for patient safety and life safety concerns, grievance committee, contact for patient concerns, cybersecurity breaches and investigation process, departmental insight on policy and procedures for filed patient concerns, third party review and unbiased reviews opportunities, and nature of majority of complaints. No action was taken by the board.

B. Medical Staff - Review and Approve - Medical Staff Bylaw Change to Article III Section 3.10 and Article IV Section 4.10 – Freddy Olivarez, Chief Executive Officer.
Freddy Olivarez presented to the board the Medical Staff Bylaw change to Article III Section 3.10 and Article IV Section 4.10. Freddy Olivarez presented to the board a change in radiology group telehealth service provider. Freddy Olivarez, Chief Executive Officer, facilitated discussion with the Board of Directors on downsize of services provided to hospitals by radiology group telehealth service provider, limited

opportunities of other radiology group telehealth service providers, and Radiologists shortages. After discussion, motion was made by Leslie Hawkins to accept and approve Section 3.10 and Section 4.10 of the Medical Staff Bylaws, and seconded by Mike Johnson. Motion carried unanimously.

11. Executive Session: Enter into Executive Session pursuant to Texas Health & Safety Code Section: 161.032/compliance reports; and Texas Government Code Sections: 551.074/personnel matters; 551.071/consultation with attorney regarding legal issues related to personnel.

A. The Board of Directors of Dawson County Hospital District now convenes in Closed Session the date is May 27, 2025 and the time is 9:30 a.m.

B. Enter into Executive Session pursuant to the above cited authorities:

1. Personnel Matters – Freddy Olivarez, Chief Executive Officer.

2. Consultation with Attorney – Craig Carter, Attorney of Jackson & Carter, PLLC.

C. The Board of Directors of Dawson County Hospital District now adjourns its Closed Session and will return to Open Session. The date is May 27, 2025 and the time is 9:58 a.m.

12. Adjournment: There being no further business, the meeting was adjourned by a motion made by Mike Johnson, and seconded by Nicky Chapman. Motion carried unanimously. Mr. David Sanderson, President of the Board, adjourned the meeting at 10:00 a.m.