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| **Position: Cook/Dietary Helper** |
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| **FLSA Status:** | [ ] Exempt | [ ] Non-Exempt |
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| **Reason for Evaluation:** [ ] Introductory [ ] Annual [ ] Transfer [ ] Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| **POSITION PURPOSE** |
| Prepares and delivers food trays to hospital patients, employees, and visitors, performing any combination of tray line duties. Suggests menu items and assists in the requisition of food items and supplies. Washes dishes and cleans work area, tables, cabinets, ovens and collects and places garbage in designated containers.OSHA Bloodborne Pathogens Class III. |
| **POSITION QUALIFICATIONS** |
| **Education:**High School Diploma or GED |
| **Licenses/Certificates:**Serve Safe Certification preferred but not required.  |
| **Job Qualifications:**1. **The ability to read and write**
2. **Attention to detail and ability to follow instructions for reading recipes, dietary needs, meal orders.**
3. **One year of previous institutional food preparation preferred.**
4. Duties of the position require extended periods of walking and standing. Some bending, stooping and reaching for food items and equipment. Pushing and pulling of food carts and lifting up to 25 pounds. The ability to pay attention to details and ability to comprehend and follow written or verbal instructions for reading recipes, dietary needs and meal orders
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