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| **Dawson County Hospital District dba Medical Arts Hospital** |
| **Position Description/Competency Based Evaluation** |
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| **Position: Phlebotomist/Laboratory Assistant** |
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| **FLSA Status:** | [ ] Exempt | [ ] Non-Exempt |
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| **Reason for Evaluation:** [ ] Introductory [ ] Annual [ ] Transfer [ ] Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| **POSITION PURPOSE** |
| Under the supervision of a Laboratory Manager, assists with the obtaining of patient specimens andmedical laboratory testing. OSHA Blood borne Pathogens Class I. |
| **POSITION QUALIFICATIONS** |
| **Education:**High School graduate or equivalent. |
| **Licenses/Certificates:**Phlebotomy Certification or eligibility of certification within one year by ASCP, AAB, AMT, NCA, ASPT or equivalent |
| **Job Qualifications*** Ability to collect and process body fluid specimens in a safe and expedient manner. Knowledge of medical terminology is required. Understanding of the basic laboratory functions and a working knowledge of the Hospital Information Systems. Familiarity with normal laboratory values and clinical criteria is essential
* One-year experience in a medical setting preferred
* Duties of the position require extended periods of standing, walking, bending, stooping, twisting, reaching, and lifting up to 50 pounds. Occasional heavy lifting when moving or supporting patients who may suddenly become weak or helpless. Must be able to hear alarms and have vision to read labeling and understand instructions
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