|  |
| --- |
| **Dawson County Hospital District dba Medical Arts Hospital** |
| **Position Description/Competency Based Evaluation** |
|

|  |
| --- |
|  |
|

 |
|
| **Position: Plant Operations Director** |
|  |  |  |  |  |  |
| **FLSA Status:** | [ X ] Exempt | [ ] Non-Exempt |
|  |  |  |  |  |  |
| **Reason for Evaluation:** [ ] Introductory [ ] Annual [ ] Transfer [ ] Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| **POSITION PURPOSE** |
| Plans, organizes, and directs the maintenance of hospital buildings, mechanical equipment, power plant, vehicles, and grounds. Supervises departmental personnel and all functions including construction, maintenance, and grounds keeping. Manages the hospital Safety Program. Develops and implements safety policies and procedures to eliminate unsafe conditions and practices and to provide for the reporting and investigation of accidents and injuries. Administers the Life Safety Management Program.  |
| **POSITION QUALIFICATIONS**  |
| • Bachelor of Science degree in engineering, architecture, safety, construction management or related field preferred but not necessary. Can be replaced by experience • High school diploma and GED is required.• Five years’ experience in related career field.• Minimum of three years supervisory experience in motivating, training, appraising, and directing the efforts of professional and technical staff in a maintenance position.• Working knowledge in operation and maintenance services, grounds keeping, low pressure hot water boilers, refrigeration and air conditioning, generators, plumbing and electrical systems, and equipment maintenance• Must be knowledgeable in building codes and safety regulations.  |
| **Licenses/Certificates:**Bachelor of Science degree in engineering, architecture, safety, construction management or related field preferred but not necessary. Can be replaced by experience High school diploma and GED is required. |
|  |
| **Benefits Include:** |
| * You will accrue sick time at a rate of **3.69** hours bi-weekly, max at **360**, Vacation will accrue at a rate of **3.08** hours bi-weekly, max at **160**.
* 7 paid holidays paid after 30 days of employment have been completed (**New Year’s Day, Labor Day, Memorial Day, Thanksgiving, Independence Day, Christmas Day, and Birthday)**
* TCDRS retirement plan is mandatory for you to contribute, at a rate of 4% with the hospital match of **105%**, vested at **8 years** with a lifetime benefit at retirement. ([www.tcdrs.org](http://www.tcdrs.org))
* The option to contribute to Empower 457 plan and/or Roth
* Health insurance includes medical, dental, and vision
* $**25,000** group life paid on your behalf by the district
 |